



स्थानीय सरकार
खाँडादेवी गाउँपालिका
गाउँ कार्यपालिकाको कार्यालय
माकादुम, रामेछाप



दररेट पेस गर्ने सम्बन्धी सूचना !!!

प्रथम पटक प्रकाशन मिति: २०८२।०५।०५

प्रस्तुत विषयमा खाँडादेवी गाउँपालिकाको आर्थिक वर्ष २०८२/०८ मा समावेश भएका विभिन्न कार्यक्रमका लागि यस कार्यालयको आवश्यकता अनुसार तपसिल बमोजिमको मालसामान खरिद गर्नुपर्ने भएकाले लागत अनुमान प्रयोजनार्थ प्रति एकाई दररेट ७(सात) दिनभित्र यस कार्यालयमा पेस गर्नहुन सम्बन्धीत सम्पूर्णमा जानकारी गराइन्छ।

तपसिल:

S.N	Particulars	Specification	Unit	Remarks
1	Copier paper	A4 size Double A or equivalent 75 GSM	ream	
2	Copier paper	A4 size Double A or equivalent 80 GSM	ream	
3	Copier Paper	A5 size Double A or equivalent 80 GSM	ream	
4	Copier Paper	A3 size Double A or equivalent 80 GSM	ream	
5	Glue Stick	22gm glue	pcs.	
6	Ball Pen	Ball pen having 0.7mm tip size (Black & Red Color)	pcs.	
7	Gel Pen	Gel pen having 0.5mm tip size (Black & Red Color)	pcs.	
8	Pen	Pilot Pen or equivalent, 0.5mm tip size, liquid fluid ink	pcs.	
9	Pen	Pilot Pen or equivalent, 0.7mm tip size, liquid fluid ink	pcs.	
10	Pen	Pilot Pen or equivalent, 0.5mm tip size, liquid fluid ink with refilling system	pcs.	
11	Pen	Pilot Pen or equivalent, 0.7mm tip size, liquid fluid ink with refilling system	pcs.	

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12	Record File	Gaupalika style printed record file on Nepali paper	pcs.	
13	Tippani File	Gaupalika style printed Tippani file on Nepali paper	pcs.	
14	Cloth Banding Register	10 No	pcs.	
15	Register	1 No.	pcs.	
16	Register	2 No.	pcs.	
17	Register	3 No.	pcs.	
18	Register	4 No.	pcs.	
19	Register	5 No.	pcs.	
20	Register	6 No.	pcs.	
21	Register	7 No.	pcs.	
22	Register	8 No.	pcs.	
23	Color A4 Paper	80 GSM different Color	Ream	
24	Masking Tape	with 4.5 cm width	pcs.	
25	Binding Tape	with 4.5 cm width	pcs.	
26	Board Marker	Different Colour including; red, green, blue, black	pcs.	
27	CD Marker	Different Colour including; red, green, blue, black	pcs.	
28	Paper Cutter	Deli or Equivalent paper cutter knife	pcs.	
29	Spiral Copy	Wiro Banding spiral notebook 70 GSM and having single line and also having 50 pages- A5 size	pcs.	
30	Spiral Copy	Wiro Banding spiral notebook with different colour paper of 70 GSM and having single line and also having 300 pages - A5 size	pcs.	
31	Spiral Note	Wiro Banding spiral notebook 70 GSM and having single line and also having 50 pages-3x5 inch size	pcs.	



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32	Pen holder	Comix or equivalent multipurpose desk pen holder	pcs.	
33	Punching Machine	capacity of 10 paper	pcs.	
34	Punching Machine	capacity of 25 paper	pcs.	
35	Punching Machine	capacity of 50 paper	pcs.	
36	Punching Machine	capacity of 100 paper	pcs.	
37	Punching Machine	heavy duty punching machine of 200 sheet capacity	pcs.	
38	Stapler Machine	capacity of 10 paper	pcs.	
39	Stapler Machine	capacity of 25 paper	pcs.	
40	Stapler Machine	capacity of 50 paper	pcs.	
41	Stapler Machine	capacity of 100 paper	pcs.	
42	Stapler Machine	heavy duty punching machine of 200 sheet capacity	pcs.	
43	Cobra File	Cobra Spring File For Filling Bills Documents Set	pcs.	
44	Binding Clip	15 mm	pkt.	
45	Binding Clip	19 mm	pkt.	
46	Binding Clip	25 mm	pkt.	
47	Binding Clip	32 mm	pkt.	
48	Binding Clip	41 mm	pkt.	
49	Binding Clip	51 mm	pkt.	
50	Paper Clip	steel paper clip	pkt.	
51	Thumb pin	steel thumb pin	pkt.	
52	Push Pin	with rubber back	pkt.	
53	scissor	comfortable handle scissor for paper cutting of size about 9 inch	pcs.	
54	scissor	comfortable handle scissor for paper cutting of size about 7 inch	pcs.	

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55	Nepali Paper	nepali paper made from nepali lokta with biodegradable material having 100 gsm paper and laser/inkjet printer friendly	Ream	
56	Nepali Paper(Fine)	nepali paper made from nepali lokta with biodegradable material having 70-80 gsm paper and laser/inkjet printer friendly	Ream	
57	Permanent Marker	Different Colour including; red, green, blue, black	pcs.	
58	Permanent CD Marker	Different Colour including; red, green, blue, black& white	pcs.	
59	Sticky Note	different colour including; red, green, blue, black& white and size of 3x3 inch	pcs.	
60	Stapler Pin	10 no	box	
61	Stapler Pin	medium	box	
62	Stapler Pin	large	box	
63	Stapler Pin	extra large	box	
64	Index File	Plastic Index file of different colour; red, green, blue, yellow, black, orange, grey etc.	pcs.	
65	Ring File	Plastic Index file of different colour; red, green, blue, yellow, black, orange, grey etc.	pcs.	
66	Calculator	Office calculator having 3 zero	pcs.	
67	Scale	steel/iron scale of size 30 cm	pcs.	
68	Pencil	2-HB pencil	pcs.	
69	Stapler remover	none	pcs.	
70	Correction Pen/tipex	liquid fluid correction pen	pcs.	
71	Double side Tape	2 inch form tape used for mounting	pcs.	
72	Double side Tape	3 inch plastic tape used for mounting	pcs.	
73	Liquid Glue	liquid glue for 50 gm	pcs.	

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74	Sharpener	pencil sharpener	pcs.	
75	Eraser	pencil eraser from rubber	pcs.	
76	Envelope	A4 size paper envelope with office name(70gsm) plastic coated	pcs.	
77	Envelope	A4 size paper envelope with office name (70gsm) plastic coated	pcs.	
78	Envelope	9*4" size paper envelope with office name printed on Nepali paper (70gsm)	pcs.	
79	Sign Pen	different colour including; red, green, blue, black& white and size of 3x3 inch	pcs.	
80	Binding Cover Plastic	A4 Size	Ream	
81	Binding Cover Paper	A4 Size	Ream	
82	File tray	3 tier table file tray	pcs.	
83	Highlighter Marker	different colour including; red, green, blue, black& white and size of 3x3 inch	pcs.	
84	Cartoon Tape	650 gm roll	pcs.	
85	Glossy Photo Paper	A4 size 210 GSM white colour glossy photo paper	Ream	
86	Matte Photo Paper	A4 size 210 GSM white colour matte photo paper	Ream	
87	Glossy Sticker Paper	A4 size 210 GSM white colour glossy sticky paper	Ream	
88	Inch Tape	5m inch tape	pcs.	
89	Measuring Tape	50 m kameloan or equivalent measuring tape	pcs.	
90	Spray Paint	red spray paint of 500gm'	pcs.	
91	Multiplug	high quality child care multiplug,	pcs.	
92	Mouse	Wired mouse having 6 keys	pcs.	
93	Mouse	USB 2.4GHz Wireless connectivity, Number of Keys:6, Coverage: 10 Meters, Life: 3,000,000 Clicks, Sensitivity:800-1200-1600 DPI, Battery:1*AAA Battery	pcs.	



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94	Keyboard & mouse combo set	This set includes a full-size wireless keyboard and an ergonomic wireless mouse, both operating on 2.4 GHz with a single USB nano receiver. The keyboard features low-profile chiclet keys with multimedia hotkeys, spill-resistant design, and battery life up to 36 months (AAA battery). The mouse has an optical sensor with adjustable DPI up to 1600, 3 buttons with precision scroll, and battery life up to 18 months (AA battery). Both devices have a wireless range of 10 meters, auto sleep mode for power saving, and are plug-and-play.	pcs.	
95	Keyboard	The wired keyboard is a full-size QWERTY layout device with an integrated number pad for efficient data entry. It connects via USB interface and supports plug-and-play operation without additional drivers. The keyboard is equipped with low-profile keys for comfortable typing, multimedia function keys, and has a key durability of up to 10 million keystrokes.	pcs.	
96	Zipper Clear Bag	Comix or equivalent A4 sized zipper bag	pcs.	
97	Clear Bag	A4 clear bag	pcs.	
98	Tissue Paper	100 pulls*2ply box tissue	pcs.	
99	Tissue Roll	2 ply tissue paper roll	roll	
100	Table Pen	Deli or equivalent Desk top mountable ball pen	pcs.	
101	Table Pen	comix or equivalent Desk top mountable ball pen	pcs.	
102	Table pen refil	Desktop pen refil used for table pen	pcs.	
103	Diary	A5 sized, with hard cover, having 160 pages and smooth pages	pcs.	



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104	Stamp Pad	Black/blue fine stamp pad used for office	pcs.	
105	Carbon Paper	a4 size 80 gsm blue carbon paper	pcs.	
106	Laha Chhap	Laha stamp for Seal Prints on Letter Invitations Card Agreement	pcs.	
107	Laha Chhap wax	red wax stick	pcs.	
108	Hand Wash	Handwash -200ml	pcs.	
109	Jhadu/Kucho	Jhadu & kucho	pcs.	
110	Toilet cleaner liquid	Toilet cleaner of 500 ml	pcs.	
111	Plastic Dustbin	5 liter dustbin with cover	pcs.	
112	Plastic Dustbin	10 liter dustbin with cover	pcs.	
113	Plastic Dustbin	50 liter dustbin with cover	pcs.	
114	Plastic Bucket	20 liter plastic bucket	pcs.	
115	Handwash refill liquid	5 liter handwash liquid	pcs.	
116	Steel Jug	1.5 liter steel jug	pcs.	
117	Electric Jug	1.8 liter electric kettle	pcs.	
118	Electric kettle	5 liter electric kettle	pcs.	
119	Steel Glass	250 ml capacity steel glass	pcs.	
120	Glass	250 ml capacity glass	pcs.	
121	Photo Frame	A4 sized wodden photo frame	pcs.	
122	Photo Frame	A4 sized aakhi jhyal wodden photo frame	pcs.	
123	Kora Kapada	kora kapada	meter	
124	Phenyl	1 liter phenyl	pcs.	
125	Phenyl ball	phenyl ball of 200 gm per packet	pkt.	
126	PVC Tape	none	pcs.	

Handwritten signature and date
14/11/20

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127	Keyboard and mouse pad	2ft. * 1ft keyboard & mouse mat	pcs.	
128	mouse pad	mouse pad	pcs.	
129	pendrive	32 gb	pcs.	
130	pendrive	64 gb	pcs.	
131	pendrive	128 gb USB type A & C combo	pcs.	
132	SSD	256 gb SSD	pcs.	
133	Distilled Water	1 liter distil water for battery	pcs.	
134	Glass Cleaner	colin or equivalent glass cleaner 1 liter	pcs.	
135	Cartidge	303 genuuine cartige for canon LBP 2900	pcs.	
136	Cartidge	325 genuuine cartige for canon MF 3010	pcs.	
137	Cartidge	genuuine cartige for Brother DCP-L2540DW	pcs.	
138	Cartidge	genuuine cartige for Canon MF275dw	pcs.	
139	Printer Ink set	Geniune Printer ink set for brother dcp-t310	set	
140	Printer Ink set	Geniune Printer ink set for canon pixma G 2020	set	
141	Air freshner	Odonil or equivalent air fresher	pcs.	
142	Fan	wall fan with remote control	pcs.	
143	Room Freshner	220ml room freshner	pcs.	
144	Towel	body towel	pcs.	
145	Table Dustur	premium table dustur cloth	pcs.	
146	Plastic Table Tray	table tray plastic	pcs.	
147	Karuwa Kaas	kaas karuwa about 500 gm	pcs.	
148	Door Lock	Door lock about 55 mm	pcs.	
149	Door Mat	plastic door mat	pcs.	

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150	Door Mat	fur type doormat	pcs.	
151	Cushion/Chakati	cushion chakati square size	pcs.	

दररेट पेस गर्दा देहाएका कागजात संलग्न गरी आफ्नो आधिकारिक लेटरप्याडमा फर्मको छाप लगाई पठाउनु पर्नेछः

- व्यवसाय दर्ता प्रमाणपत्र,
- प्यान/भ्याट दर्ता प्रमाणपत्र,
- करचुक्ता प्रमाणपत्र,

(नोटः उल्लेखित कागजात यस कार्यालयमा भौतिक रुपमा वा कार्यालयको ई-मेलः khandadevimun@gmail.com मा सबै कागजातलाई एउटै PDF पाईल बनाई राख्न सक्नुहुनेछ।)

[Signature]

मिलन बुढथापा
निमित्त प्रमुख प्रशासकीय अधिकृत